

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Tuesday, November 13, 2018 at 10:00 a.m.

Those present:

Randall C. Jackson	County Judge
Richard Shelley	Commissioner Prec. 1
Darin Wolf	Commissioner Prec. 2
Pat Martin, III	Commissioner Prec. 3
Darryl Lightfoot	Commissioner Prec. 4
Karren Winter	County Clerk

Patricia Vieth	Treasurer
Paul O. Wylie, Jr.	Auditor
Deniese Barham	Chief Deputy JP 1
Nita Lewis	Court Coordinator
Staci Beesinger	Sheriff
David Levy	County Attorney
Vicki Wright	Election Administrator

A. CALL TO ORDER:

Greeting, Roll Call and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Court Clerk

The meeting was called to order by Randall C. Jackson, and a quorum was noted.

B. Approve Final Agenda.

No items were struck from the Action Agenda due to no action being required.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Public Comments: **Patricia Vieth advised the Court of CT McDaniel's retirement party Friday, November 16, 2018 from 2 to 4 in the Annex Courtroom.**

Patricia Vieth reported that the AFLAC rep was here last Friday, November 9, 2018. Vieth reminded the Court that all employees need to be applying for the wellness program benefits.

Patricia Vieth discussed visiting with Vicki Davis of the Archer City 4B Board about the Christmas lights around the Courthouse. Vicki Davis advised Vieth that the Board would purchase the lights for the Courthouse lawn.

D. ACTION AGENDA:

1. Approve departmental reports.

ORDER TO APPROVE REPORTS

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to approve departmental reports: **Treasurer; Indigent Health; County Agent; Sheriff.** Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

ORDER APPROVING VOUCHERS

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve payroll reports

ORDER APPROVING REPORTS

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve payroll reports. Voting yes 1-2-3-4-Judge

- 4. Approve line item transfers.

ORDER APPROVING TRANSFERS

The motion was made by Darin Wolf and seconded by Darryl Lightfoot to approve line item transfers. Voting yes 1-2-3-4-Judge

Department – Account	Account Name	Increase	Decrease
010.0417.0460	District Attorney Expenses	1,300.00	
010.0430.0101	Library – Full time Salaries	5,000.00	
010.0436.0101	Veteran’s Service Office Full time salaries	3,000.00	
010.0437.0115	Other Departments – Retirement	1,300.00	
010.0412.0486	Non-Departmental - Retirees Insurance		10,600.00
		10,600.00	10,600.00

- 5. Approve Education Certificates.

ORDER APPROVING CERTIFICATES

The motion was made by Randall C. Jackson and seconded by Darin Wolf to approve education certificates: **Randall C. Jackson; Darin Wolf; Pat Martin, III; Brett Hoff; Debbie Tedrow; Samantha Baumer.** Voting yes 1-2-3-4-Judge

- 6. Approve Publisher’s Certificates.

ORDER APPROVING CERTIFICATES

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve publisher’s certificates. Voting yes 1-2-3-4-Judge

- 7. Approve Minutes from previous month – October, 2018.

ORDER APPROVING MINUTES

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to approve minutes from October 2018. Voting yes 1-2-3-4-Judge

- 8. Consider and/or approve the 2019 Holiday Schedule.

ORDER APPROVING 2019 HOLIDAY SCHEDULE

The motion was made by Darryl Lightfoot and seconded by Richard Shelley to approve 2019 Holiday Schedule. Voting yes 1-2-3-4-Judge

CALENDAR YEAR 2019 HOLIDAYS

Tuesday	January 1	New Year’s Day
Monday	February 18	President’s Day
Friday	April 19	Good Friday
Monday	May 27	Memorial Day
Thursday	July 4	Independence Day
Monday	September 2	Labor Day
Monday	October 14	Columbus Day
Monday	November 11	Veteran’s Day
Thur/Fri	November 28&29	Thanksgiving
Tue/Wed	December 24&25	Christmas

- 9. Open Bids for Excavator Service.

OPEN BIDS

No bids received.

10. Award Bid for Excavator Service. No action taken due to lack of bids.

11. Discuss and/or take action on the Museum. Randall C. Jackson discussed the condition of the museum. Jackson reported that he had been in contact with the Historical Society asking about different options the County could pursue to stop the deterioration of museum and if museum could be torn down or sold.

ORDER TO PRESERVE MUSEUM

The motion was made by Randall C. Jackson and seconded by Pat Martin, III to preserve the building, photos and items of interest under direction of Commissioner Court on the museum. Voting yes 1-2-3-4-Judge

12. Discuss and/or take action on Law Enforcement Building on South Sycamore Street. Randall C. Jackson discussed options of building. No action taken.

13. Discuss and/or take action on Justice of the Peace Precinct 3 address, phone #, and office space. Randall C. Jackson discussed Justice of the Peace Precinct 3 would need office space.

ORDER TO RENT OFFICE SPACE

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to acquire office space from the City of Megargel and to acquire a phone number and mailing address effective January 1, 2019. Voting yes 1-2-3-4-Judge

14. Discuss and/or take action on Liability, Comp, and Collision coverage for Volunteer Fire Department vehicles. Randall C. Jackson discussed VFD vehicle insurance.

ORDER TO TABLE APPROVE INSURANCE

The motion was made by Richard Shelley and seconded by Pat Martin, III to table approving Liability coverage for Volunteer Fire Department vehicles. Voting yes 1-2-3-4-Judge

15. Discuss and/or take action on setting a date and time to Canvas election. Randall C. Jackson complimented Vicki Wright on how well the General Election was conducted and thanked her for going forward with the central voting centers.

ORDER TO SET DATE

The motion was made by Randall C. Jackson and seconded by Richard Shelley to set Wednesday, November 14, 2018 at 2:00 p.m. as the date to canvas general election. Voting yes 1-2-3-4-Judge

16. Discuss and/or take action on Mitigation Plan for Nortex Regional Counties. Randall C. Jackson discussed cities and school districts participation on the mitigation plan. No action taken.

Having no further business to consider, the Court was adjourned at 11:23 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk